

Woodlands Association Board of Directors Meeting Minutes – 09/07/19

Board Members Present: Susan Pfau, Bill Gilmyers and Todd McNeill

Board Members Not Present: Erik Ehlers

Community Members Present: None

Bill called meeting to order @ 8:05 am

Community Comment: N/A

Secretary's Report: August minutes approved.

Treasurer's Report: Bill provided financial status of Association after all newsletter revenue and expenses are accounted for. Total balance of \$35,413, of which \$5,020 are operating funds with the balance representing investable assets. See appendix A.

Todd has gotten our account up and running in our new financial software, will reach out to Bill to appropriately classify certain transactions. He will also research investment options.

Next month Todd, Erik and Susan should go to BOFA to update signers on our checking account, Bill to help coordinate.

Technology Update: Todd to remove newsletter related forms from the website. Association needs to 'refresh' website and remove obsolete content. Need to think about creating and posting new content soon.

Bill will work on capturing e-mail addresses of those who have expressed an interest in our mailing list. Susan will post on Facebook and NextDoor to solicit others to sign up. Todd to look at Signup Genius or some other solution to facilitate harvesting of e-mail addresses.

Board Positions:

- Bill makes motion to appoint Todd to vacant treasurer position, Susan Seconds, motion passes unanimously.
- Bill makes motion to appoint Susan to President position, replacing Bill. Todd seconds, motion passes unanimously.
- Todd makes motion to appoint Bill Secretary, Susan Seconds, motion passes unanimously.

Newsletter Wind Down: Final issue distributed 8/31. RIP. Susan to push 'Woodlands Association Reminders' out on Facebook and NextDoor.

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Miscellaneous: Association received a Delinquency Notice from the Secretary of State, we need to update our 'Statement of Information', requesting information about our officers. Bill to complete with newly appointed roles taken into account.

Next month's meeting: Saturday, October 5.

Meeting adjourned at 8:39 am

Respectfully Submitted by Bill Gilmyers, Secretary

Appendix A: Checking Account Balance August 2018-September 5, 2019

Woodlands Association Checking Balance Summary *August 1, 2018- Sept 5, 2019*

Year	Month	Balance	Balance Less CDs
2018	August	\$9,059	\$9,059
	September	\$9,394	\$9,394
	October	\$9,387	\$9,387
	November	\$38,624	\$8,231
	December	\$38,520	\$8,126
2019	January	\$39,674	\$9,280
	February	\$40,650	\$10,257
	March	\$43,705	\$13,312
	April	\$43,694	\$13,300
	May	\$42,516	\$12,122
	June	\$40,524	\$10,131
	July	\$38,399	\$8,006
	August	\$36,577	\$6,183
	5-Sep	\$35,413	\$5,020