

## Woodlands Board Meeting Minutes

Date: 5/6/2014

In Attendance: Adrienne Robillard, Bill Gilmyers, Erik Ehlers, Jan Gall, James Goudy, Deanna Constable, Kay Ready

Attending from the Neighborhood: Leif Fairfield, Brendan Moran

1) Meeting called to order at 8:08am.

2) Minutes for March meeting were sent last night, will be approved at next meeting.

3) Discussion of Valle Verde Neighborhood Park. Adrienne has met with city parks dept rep regarding options for the park. She would like to see a 2<sup>nd</sup> picnic table added. Bill mentioned a BBQ grill as an attractive option. There is a 7pm meeting 6/2/14 regarding parks.

The board discussed the possibility of a matching donation to stretch the city's dollar further. James mentioned that the park's grass has had drainage issues. Brendan explained French drainage with an assist from Deanna. James also brought up the idea of having climbable objects, since they are generally less expensive and would not be redundant with the school's existing play structures.

As an additional fundraising option, James offered the suggestion that the Woodlands Association sell t-shirts, he had a positive experience in the past with one particular website.

There is a Community Service day 9/27/14, though that also requires a small amount to have insurance in place should something harmful occur during the day of community service.

4) Financial update from Jan. The financial report is a snapshot of each month's cash inflows and outflows, but due to prepayments, it does not fully reflect the association's financial picture. The overall cash flow situation is slightly positive.

5) Newsletter Coordinator update: Deanna will stay in her current role until the end of May (the June issue). Her successor will be Jody Gilmyers, Bill's wife.

6) Newsletter Delivery – farewell to Kay. The board heartily thanked Kay for her long record of service. Those years of monthly newsletters didn't appear by magic – Kay and her team made those deliveries.

7) Web update – the association Facebook page has over 100 likes. There was further discussion of adding articles to the Facebook page, Deanna mentioned that she has used groupsite.com to distribute information. Bill noted that Google Docs is another option.

8) Gmail address – it's [woodlandswalnutcreek@gmail.com](mailto:woodlandswalnutcreek@gmail.com)

9) HS Intern program idea – have an intern who could take care of various and sundry tasks.

10) Good Neighbor Landscaping Assistance – a potential program to work with Code Enforcement Officer Nancy Templeton to help residents struggling to maintain their yards. Would have to make sure neighbors did not become de facto ongoing gardening service.

11) Welcome Committee : Next steps. Erik sent out an email to those who had expressed an interest in being involved to see when people are available. Erik brought up the idea of including ads from local businesses and sponsored reusable bags in a welcome packet. Kay mentioned that often realtors can introduce people to their neighbors.

12) Newsletter content:

a. Police calls – Deanna is open to continuing to write this up if the process can be simplified from going through pages and pages of calls, then needing to know the codes to put the information into a format that can be comprehended by people who don't know the codes. Erik, James and Bill discussed being able to put the location information, and perhaps the police codes, into an Excel spreadsheet, so much of the information would potentially be translated automatically. Deanna's successor's name is Anne Talmage.

b. School info – Bill will run with this for now.

c/g. Run blurbs on needing a distribution manager for the newsletter and to try to motivate people to join the welcome committee.

d. Valle Verde Park Improvements – PROS (Parks, Recreation and Open Space) meeting write up. This will be written by Adrienne this month.

e. Cabana Club news – info from Joanne Wathen of the Cabana Club.

f. 4<sup>th</sup> of July parade – collage of past parades and a call for photos of this annual highlight from the community.

h. Upcoming elections w/statements of interest – whomever replies

i. Safeway update by Bill and/or Adrienne

j. Home improvement corner – Bill to write some evergreen, seasonal articles.

k. 9 Round fitness now open in the Citrus Marketplace

- there is also a new ice cream shop slated to open soon

l. Other ideas – tick awareness, rattlesnakes in the open space, both from Deanna.

Meeting adjourned at 9:25am PDT.

submitted by Erik Ehlers