

## Woodlands Board Meeting Minutes

06/7/14

**Present:** Adrienne Robillard, Bill Gilmyers, Jan Gall

**Not present:** Erik Ehlers, Jody Gilmyers, Kay Ready

**Secretary report:** No minutes provided. Noted that a backlog of minutes exist for approval and posting to the website. Bill to follow up with Erik regarding status.

**Financial Report:** Reviewed current financial report as well as status of current receivables. Jan has conducted year-over-year analysis of financial position of the association, cash position is net \$300 unfavorable to last year, mostly associated with (Board approved) gifts given to outgoing Board members late in 2013. Overall financial position of the Association is strong, with sufficient reserves to support newsletter through the end of the calendar year even if revenue were to drop to \$0, a highly unlikely outcome. In addition, association maintains over \$32,000 in CDs.

**Newsletter Update:** Jody Gilmyers has agreed to serve as Newsletter Coordinator, Adrienne to work with Jody to ensure she has the information and support she needs to come up to speed.

**Open Position Update:** A significant number of open positions have opened up in recent months, including the Advertising Coordinator, Newsletter Distribution Coordinator and either Secretary or President depending on the results of upcoming election. In addition we need to identify someone to write police calls for the newsletter.

Bill will write an article for the newsletter stressing the volunteer nature of our organization and the need for neighborhood support for it to succeed. Adrienne will push our open positions on the Facebook page. In addition, Carol Gross, a neighborhood member who attended the meeting expressed an interest in helping with Police calls. Bill to coordinate with her on this item.

**Election Update:** Ballots for Secretary and President will go into July Newsletter, due in by mid-late July. They will be tabulated in advance of August meeting.

*Discussion item for July Board meeting:* Whether there will be a vote, incorporating the neighborhood ballots, at the August Board meeting, or if the August meeting will be the handover from the outgoing to incoming Board members.

**Neighborhood Park:** The small park by Valle Verde to be improved with natural kid-friendly items including logs and stepping stones, in addition a grill and two new picnic tables will be installed. Adrienne will get the park added as a site to Walnut Creek's Community Service day on 9/27. \$100-\$125 worth of liability insurance required. Bill made a motion to allocate the funds for this purpose, second from Adrienne, motion passed 3-0.

**Safeway Update:**

Meeting moved to 6/17 for final up-down vote by city council. Bill and Adrienne to collaborate on article for July Newsletter.

**Welcome Committee:** Kick off meeting scheduled for Welcome Committee at Mary's Pizza Shack on 6/10 at 6 PM. Bill will lead initial meeting but see if any of the neighborhood participants wants to take the lead on project going forward.

**Newsletter Items:**

Police Calls- Anne Talmage, Cabana Club News- Joanne Wathen, Fourth of July Call for photos- Adrienne, Board Election Ballot-Adrienne, Safeway Update- Bill and Adrienne, Request for neighborhood newsletter/board participation- Bill

**Next Meeting:** Saturday, July 5, 8 AM at Denica's.

Meeting adjourned at 9:15 am

Respectfully submitted by Bill Gilmyers, Vice President